

Heart of Texas Group Leader All Location Files

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CAMP PLANNING MEETING

We recommend holding a camp-planning meeting at least 2 weeks before your departure date.

Invitations

Announce your meeting. Invite the following individuals:

- Campers and their Parents/Guardians
- Adult Chaperones

Medical Release Forms

Use this meeting to have parents fill out the Medical Release Form, or you can send out your Medical Release Form link ahead of time for parents to fill out before this meeting. Regardless, remind parents (and chaperones) to fill one out. A pdf copy of all completed forms for your group will be emailed to you.

Meeting Time

Generally, a Camp Planning Meeting will last 20-40 minutes, depending on group size.

Checklist

- Welcome/Introduction** Thank everyone for attending and share your excitement about this summer's camp. Be sure to introduce the adult chaperones, encouraging campers and parents/guardians to thank them.
- Camper Digital Sabbath** In detail, go over the Digital Sabbath policy. Assure parents you are available if they need to get in touch with their student.
- Distribute Handouts** Give the **Parent Essentials** to each family and **Chaperone Handout** to adult chaperones. Go over the basic information on the page, offer tips from your own experience, and discuss Variety Show opportunities, Mission Offering emphasis, etc. Emphasize the second set of shoes and clothes that can get messy for the Rec Party. Suggest that parents make 3 cash envelopes for their campers: mission offering, store, and travel meals.
- Go over Campus Info** Review the following information:
 - Campus Mailing Address
 - Emergency Phone #s (including your own)
 - Sheet sizes (although we encourage sleeping bags)Encourage parents/guardians to write notes for their campers and send them a day or two before your departure.
- Show the Passport Theme Video** Consider showing the Passport theme video, available at our website, www.passportcamps.org/camp-promo. The video will build excitement among your campers!
- Q & A** Refer to your Group Leader Packet—you may find many answers here. If you cannot find something, feel free to contact us during the next workday. Be sure to give instructions about your departure and return.
- Collect Forms** Collect all forms at this time, along with any balance of the camp fee from each family.
- Pray**

PASSPORT*kids* Glossary

Adult Devotion- Following Adult Meeting and a coffee break, Group Leaders and chaperones are invited to do a short devotion. These devotions can be completed individually, with your church's group of chaperones, or in a larger group facilitated in the auditorium by the Camp Director with time to interact and get to know adults from other churches.

Adult Meeting- a time of brief daily announcements following Morning Celebration. It is essential that at least one adult from each church is present to hear the daily camp announcements.

Bible Study Assistant- an adult who volunteers to assist in Camper Bible study – handing out supplies, supervising campers, assisting with bathroom breaks, and more. Bible study leaders will talk to assistants about needs and expectations on opening day. These assignments are made during camp check-in.

Camper Bible Study- led by Passport staff allowing campers to build community, have fresh encounters with scripture and learn more about the daily theme.

Camp Check-in- Upon arriving at camp, follow signs to meet with staffers to submit forms and receive T-shirts, Passport booklets, rooming assignments, and keys for housing.

Camper Rotations - Before and after lunch on Day 2 & 3, campers will have time to choose a morning and afternoon activity. Report to the camp checkpoint to participate in Camper's Choice. Activities include such things as basketball, soccer, dance, crafts, outdoor games, worship arts, and more. Every camper will also participate in a Missions Education activity during one of these four camper rotations

Camp Store – open during free time each day; the camp store offers PASSPORT apparel and accessories for purchase.

Camper Worship Prep- 30 minutes before worship in which campers who are participating in an element of worship – scripture reading, prayer, processional, etc. - can practice and pray with staff.

Chaperone- adults who attend camp to assist the Group Leader. Chaperones set an example for campers and are responsible for their supervision and safety whenever they are not under scheduled staff supervision. The camper to chaperone ratio is 5 to 1 to ensure camper safety and adequate supervision.

Checkpoint- a central gathering place for receiving campers and helping them to get to the next event

Church Group Devotions- At the end of the day, Group Leaders facilitate a response and reflection time. Passport will provide group leaders with a guide in the late Spring to lead campers in this conversation.

Free Time- unstructured time where campers can rest, hang out with their church group or participate in Passport provided activities (making bracelets, kickball, visiting the camp store, etc.). Though staff may lead activities, your group's adults are responsible for camper supervision during free time.

Group Leader- The adult in charge of your group at camp. This adult is responsible for your group's account, check-in forms, and has authority to enforce rules and guidelines for your group.

Morning Celebration- a 30-minute jump start to the camp day of silly songs, laughter, announcements, awards, and a brief challenge from the pastor before campers head off to Bible study.

Morning Devotion- scheduled time right after breakfast each day, there are prompts in the campers' passport booklet and the Group Leader will supervise campers as they work on their devotions independently

Night Market- a cultural immersion experience on Night 2 of camp. Campers will taste food, hear sounds and see sights from different countries connected to the mission focus.

Opening Celebration- a fun and informative introduction to camp. Learn the camp theme, meet the staff and get energized for the week ahead. Wear your camp T-shirt (received at check-in).

Passport Booklet- a resource for every camper and adult. Includes: camp schedule, camp rules, and pages for activities to do in morning devotions, worship, bible study, and other camp events. Campers should have these at all times and can take them home to help remember and reflect on what they have learned.

Rec Party- a series of large group games where Bible study groups compete against each other. Campers may wish to wear a t-shirt that corresponds to their Bible Study group color (blue, purple, green, or red).

Variety Show – Night 3 event to celebrate camper talents and interests where campers can perform acts on stage. If time permits, a few minutes of dancing occurs at the end. This year groups are encouraged to dress up like their favorite Disney Character and cheer on their peers.

Variety Show Screenings- Acts should be no longer than two minutes and must be performed (in costume, if applicable) for screening during free time at camp. Group or individual acts are welcome.

PASSPORTkids Chaperones

What is a chaperone?

A chaperone is a responsible, supportive adult who helps the Group Leader manage and encourage students during their week of camp. Chaperones assist the Group Leader and participate fully in camp activities. Chaperones should also come ready to sign-up to help the summer team with various logistics through the session as needed.

Volunteer Opportunities (Kids)

- Bible Study Assistant- provide support with classroom management, passing out supplies and assist leader as needed (Group Leaders can not volunteer for this)
- Rec Party- assist a Passport staffer with a game
- Rotations- upon receiving instructions from a Passport staffer, aid in the facilitation of the group activity (crafts, various sports, missions, indoor games, etc.)
- Night Market- assist a Passport staffer as needed in set up or facilitation of an activity

Things to Keep in Mind

- Be a Mentor- listen, encourage, praise, direct and empower
- Help enforce the Digital sabbath
- Attend Adult Meeting each day to receive important daily announcements and sign up for volunteer opportunities
- Remind campers to bring Bible and pens to worship and Bible Study
- Help limit movement and talking during worship
- Keep an eye on students' health as it relates to extreme heat
- Supervise campers during Free Time
- Enforce students' thoughtfulness of others in dorms (noise, curfew, etc.)
- Make sure students are getting enough sleep.
- Enjoy quality time with your group!
- Take advantage of opportunities to learn and grow yourself! You'll be glad you did.

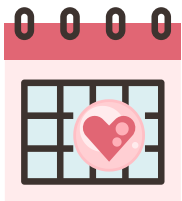
Thank you for spending this week investing lives of children!

Six Fundraising Ideas



Money tree

Set up a small, artificial tree or utilize a bulletin board and make your own in a visible space at the church. Provide and place envelopes on the tree branches, and inform people that they are encouraged to place money in the envelopes as they are led and attach it back to the tree branch. You may also pre-determine amounts for each envelope if you have a certain goal in mind.



Parents Night Out

Plan a night where parents can bring their children for several hours to have a night off. Youth will plan and lead age appropriate activities for the kids. Determine a price to charge for services and advertise the sign-ups to parents.



Dessert Auction

Have members of the congregation donate desserts of all kinds- cookies, cakes, pies, etc. The church then comes together for a simple meal during which a silent auction is held for all but a few of the desserts. For example, if you have 40 desserts donated, pull out 10 at the beginning for a live auction to be held toward the end of the evening.



Dinner and Entertainment

Choose a weekend evening and involve youth in planning the menu, preparing the space and entertainment. During the entertainment portion, inform church members about camp and why it is important. You may even consider asking youth or children to perform acts for the talent show as entertainment! This model could also work as a Trivia Night and a meal.



“Invest in our Youth”

Sell pieces of “stock” for \$10 each. (Unlimited number so people can “invest” as much as they wish. When you return from camp, have a special “stockholder” meeting where those who participated can interact with teens and hear them talk about their trip.



Partner with a local restaurant

Several national restaurant chains will partner with you for fundraisers. Most Chick-fil-A stores will let you do a “Spirit Night” where you get a percentage of the sales that mention your church. Applebee’s will do a pancake fundraiser. They handle all the food and cleanup. You just promote it to get people there and you get a share of the proceeds. It’s worth an ask at some of your local restaurants. Many already have programs or will be willing to work with you.

We'd love to know what your ideas!
Feel free to share them with us at info@passportcamps.org

PASSPORT*kids*sm

PARENT ESSENTIALS • Heart of Texas Camp

Thank you for choosing to send your student to PASSPORT*kids* Camp. We spend our year planning a fun, safe, and life-changing week of interactive Bible Studies, Games, Worship, and Parties just for them. We take the job of shaping the faith of young people seriously, and the trust you have placed in PASSPORT is never taken for granted.

CAMP SCHEDULE

Day 1

12:00 Camp Check-In
 Church Group Free Time
 3:00 Opening Celebration
 3:50 Walk to Bible Study Room
 4:00 Camper Bible Study
 5:00 Dinner
 6:00 Camper Worship Prep
 6:15 Worship
 7:30 Rec Party
 8:30 Church Group Devotions
 10:00 Camper Bedtime/Lights Out

Day 2

7:30 Breakfast
 8:30 Morning Devotion
 9:00 Morning Celebration
 9:30 Camper Bible Study
 10:40 Meet at Check Point
 10:45 Camper Rotations
 11:50 Meet at Check Point
 12:00 Lunch
 1:10 Meet at Check Point
 1:15 Camper Rotations
 2:20 Meet at Check Point
 2:30 Free Time
 5:00 Dinner
 6:00 Camper Worship Prep
 6:30 Worship
 7:15 Church Group Devotions
 8:15 Night Market
 9:15 Campers return to Lodging
 10:00 Camper Bedtime/Lights Out

Day 3

7:30 Breakfast
 8:30 Morning Devotion
 9:00 Morning Celebration
 9:30 Camper Bible Study
 Adult Meeting & Adult Devotion
 10:40 Meet at Check Point
 10:45 Camper Rotations
 11:50 Meet at Check Point
 12:00 Lunch
 1:10 Meet at Check Point
 1:15 Camper Rotations
 2:20 Meet at Check Point
 2:30 Free Time
 5:00 Dinner
 6:00 Camper Worship Prep
 6:30 Worship
 7:30 Variety Show
 8:30 Church Group Devotions
 9:30 Campers return to lodging
 10:00 Camper Bedtime/Lights Out

Day 4

7:30 Breakfast
 Checkout
 8:30 Morning Devotion
 9:00 Morning Worship
 9:45 Camper Bible Study
 Adult Evaluation of Camp
 10:45 Closing Celebration
 11:15 Church Groups Depart

IMPORTANT THINGS TO KNOW

Food Allergies

Please ensure your group leader alerts us to special dietary needs in the Special Attention box on our registration website or by calling the national office at least two weeks before your session.

Housing

Groups stay in air-conditioned lodges of varying sizes and bed configurations. Because beds are of various sizes, we recommend sleeping bags. Bring your own bedding, pillow, and towels. Groups may need to share a cabin.

Cell Phones

Taking up the Biblical idea of rest, we invite our campers to join us for a week of Digital Sabbath. Campers will not be permitted to have cell phones or electronic devices during camp. Your group leader can plan the best platform for daily updates about your church group at camp.

Camp Mail

Please mail early and include a return address. Mail that comes late will be marked "Return to Sender," but ONLY with a visible return address.

Camper Name, Church/Group Name
PASSPORT*kids* at Heart of Texas Camp
8025 N. FM 2125
Brownwood, TX 76801

Camp Office Info

The Camp Office opens June 3, and the phone number is 205-588-6937. Please use the Camp Office number for emergencies only! All other communication with your group should be done through your church group leader. Thanks.

Mission Offering

Campers will learn about global needs and are given the opportunity to support Christian ministries working to meet those needs. The camp offering is collected on the final night of Worship.

Variety Show

Campers who want to participate in the Variety Show should come ready to perform their act in costume one afternoon during free time at Variety Show screenings. Group acts are encouraged.

Groups often dress up for Variety Show. This year, we invite campers to dress as their favorite Disney character.

Packing List

Clothes

- T-shirts
- Shorts
- Jacket/Sweater
- Swimsuit
- Closed-toe shoes (required for Rec Party and may get wet, so bring an extra pair)
- Costume for the Variety Show

Toiletries

- Soap (for sink and shower)
- Shampoo/conditioner
- Deodorant
- Toothbrush and toothpaste
- Other personal hygiene items

Towels and Linens

- Pillow, Twin XL sheets, and blanket (or sleeping bag)
- Towels and washcloths
- Beach towel for swimming

Other Items

- Bible (write name & church inside!)
- Pen or pencil
- Sunscreen
- Hat
- Bug repellent
- Flashlight
- Water bottle (a must!)
- Money for mission offering (optional)
- Money for the camp store (optional)
- Hand sanitizer
- Alarm clock or watch (Group Leaders will take up phones)
- Any sensory care items your camper may require

TIP: If packing something that must not get lost or left behind (like a Bible), please write a first & last name on it somewhere! Adding the city and church name is very helpful too.

Do Not Bring

- Fireworks, extra shaving cream, water balloons, tobacco products, vapes, illegal drugs, alcohol, firearms—all the usual no-nos. Churches will be held responsible for property damage and/or cleanup costs incurred.
- Students may not bring clothing, hats, flags, posters, or other room decorations that could be seen as divisive, inflammatory, or offensive.
- We ask that all electronics be switched off and put away while at camp to observe our Digital Sabbath rule designed to allow campers to focus on God, camp, relationships, and themselves—not games or music.

Dress Guidelines

Campers and adults should dress appropriately the entire week of camp, as defined by the camper's parent/guardian and Church Group Leader. Please consider these guidelines, as it is the group leaders who will monitor their group's clothing:

- No clothing with inappropriate language or advertising is allowed.
- Clothing should not make fun of, belittle, or demean another person or culture.
- Shirts with sleeves & closed-toe tennis shoes are required for Rec Party.
- Bring some clothes that can get dirty at Rec Party and for various games or activities.

SPECIAL ATTENTION FORM

To help the Passport staff be as prepared as possible for ministry, please list anything you request our team pay special attention to within your group. This may include family crisis situations, physical limitations (mobility, sight, or hearing differences), unusual allergic reactions (food, bee stings), English as a second language, learning or behavioral differences, emotional or spiritual struggles, etc. This information will be handled carefully as a matter of prayer and assistance to our staff during the week and will not go beyond the bounds of the Passport staff. Passport reserves the right to ask that an adult from your group assist your camper during Bible Study if we consider close individual attention in the camper's best interest.

Camper Name: _____

Church Name: _____

Group Leader Name: _____

Notes: _____

Passport Camp Office Use Only. Bible Study Leader assignment: _____

SPECIAL ATTENTION FORM

To help the Passport staff be as prepared as possible for ministry, please list anything you request our team pay special attention to within your group. This may include family crisis situations, physical limitations (mobility, sight, or hearing differences), unusual allergic reactions (food, bee stings), English as a second language, learning or behavioral differences, emotional or spiritual struggles, etc. This information will be handled carefully as a matter of prayer and assistance to our staff during the week and will not go beyond the bounds of the Passport staff. Passport reserves the right to ask that an adult from your group assist your camper during Bible Study if we consider close individual attention in the camper's best interest.

Camper Name: _____

Church Name: _____

Group Leader Name: _____

Notes: _____

Passport Camp Office Use Only. Bible Study Leader assignment: _____

CHAPERONE SCREENING CERTIFICATE

Please list the name of each adult who will be coming to camp with your group (including staff, chaperones, and visitors). You will need to conduct a statewide criminal background check (for the state where the adult resides) for each person listed. Any official state background check you have conducted within the past three years is acceptable (**note: within 12 months for chaperones attending camp in Texas**). Please check the appropriate box to indicate that the background check has been conducted for each adult. A ministerial staff member of your church or parish must complete and sign the certification statement at the bottom of this page. Bring the completed form with you to camp Check-In. Thank you for making an effort to protect the well-being of all our campers, as well as your own children and adults!

	Adult's Name	Check if Visiting Camp	Gender	Background Check Completed
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

I certify that our church/parish, named below, has conducted a statewide criminal background check for each person listed above, and we affirm them as an adult chaperone for our camp group. I further certify that I am a staff member of the church/parish named below and, thereby, an official representative of the church/parish.

Ministerial Staff Member's Signature

Date

Church/Parish Name

Church/Parish Phone Number

Church/Parish Address, City, State, ZIP



HEALTH STATEMENT FORM

INSTRUCTIONS: Complete both pages of this form (*Health Statement & Release of Liability*) and submit at registration. If bringing any medications (*prescription or not*) to a 3 night (*or longer*) stay, make an extra copy of the completed 'Health Statement Form' to place in a large zip-lock along with all medications to turn in at registration. Print legibly in dark ink. These forms are mandatory for attendance/participation.

LEGAL NOTICE: All adults (*18 and older*) attending a youth or children's camp (*duration of 3 or more nights*) must have a **Criminal Background Check** and **Sex Offender Background Check** performed prior to arrival on camp. Results must be presented on arrival. In addition, all adults having any contact with minors at camp must pass an approved **Child Protection Training** program and exam on recognizing and preventing child abuse. Results of this training/testing must be presented upon arrival.

PARTICIPANT GENERAL HEALTH INFORMATION

Participant Name: _____ Birthdate: ___/___/___ Gender: _____

Church/Group Attending with: _____ Date of Attendance: ___/___/___ to ___/___/___

Emergency Contact: _____ Relation to Participant: _____

Emergency Contact Home Phone: _____ Cell Phone: _____ Work Phone: _____

List any health concern/issue that would be relevant to an attending physician in the case of an emergency: _____

List any chronic or reoccurring illnesses or diseases: _____

List any food, medicine, insect, plant or any other significant allergies: _____

List any pre-existing injuries which occurred BEFORE attending camp: _____

Write a general assessment of the participants health: _____

Please check all current immunizations for the participant. *It is requested that you attach a current shot record.*

Diphtheria/Tetanus/Pertussis Date of last tetanus shot: ___/___/___ Polio Measles/Mumps/Rubella Tuberculosis Other: _____

I have chosen to not have my child immunized: (*Parent/Guardian Signature*) _____

PARTICIPANT INSURANCE INFORMATION

Insured Member's Name: _____ Member ID: _____

Health Insurance Provider: _____ Group ID: _____

Health Insurance Provider Phone Number(s): _____

Primary Care Physician: _____ Phone: _____

It is requested that you attach a photocopy of your current Health/Accident Insurance Card.

MEDICAL POLICY AND INSTRUCTIONS FOR CAMP ATTENDANCE

- All medications (Rx or over-the-counter) must be labeled with patients name and in original container. Check expiration dates. No expired medications will be given.
- All prescription and non-prescription medications must be presented to the camp health personnel upon arrival to camp.
- All medications must be stored and dispensed from the camp health station (except EpiPens or emergency inhalers). Campers are not allowed to keep or self-administer any medication in accordance with Texas Department of State Health Services regulations.
- Diabetics must bring a copy of their Diabetes Management Plan.
- Non-prescription medications, such as vitamin supplements or pain relievers, will be given only according to the age and dosage restrictions and instructions listed on the package unless a doctor's order is provided.
- EpiPens or emergency inhalers may be kept with the camper (please send an extra one to be kept in the health station). Camp health personnel must be notified immediately when a camper uses an EpiPen. If asthma symptoms are not completely relieved the camper must be brought to the health center for evaluation.
- List any medical problem, medical alert, allergy, or other relevant health concern/issue under 'Participant General Health Information.'

MEDICATION DOSAGE AND FREQUENCY CHART

INSTRUCTIONS: List all medications, dosage and frequency on the chart below. Print an extra copy of this chart to add additional medications. Place all medications **and an extra copy of this page** in a large zip-lock with the participants name and church/group written in permanent marker on the outside of the bag.

Name of Medication	Dosage	Frequency / Time(s)	Comments
1)			
2)			
3)			
4)			

By signing below, I acknowledge that the information listed on this form is correct and current and that the above named participant is physically capable to be present on camp and participate in any and all camp activities.

Participant Signature _____

Parent/Legal Guardian Signature (*if participant is under 18*) _____

Date: ___/___/___



RELEASE OF LIABILITY FORM

INSTRUCTIONS: Complete both pages of this form (*Health Statement & Release of Liability*) and submit at registration. If bringing any medications (*prescription or not*) to a 3 night (*or longer*) stay, make an extra copy of the completed '*Health Statement Form*' to place in a large zip-lock along with all medications to turn in at registration. Print legibly in dark ink. These forms are mandatory for attendance/participation.

LEGAL NOTICE: All adults (*18 and older*) attending a youth or children's camp (*duration of 3 or more nights*) must have a **Criminal Background Check** and **Sex Offender Background Check** performed prior to arrival on camp. Results must be presented on arrival. In addition, all adults having any contact with minors at camp must pass an approved **Child Protection Training** program and exam on recognizing and preventing child abuse. Results of this training/testing must be presented upon arrival.

PARTICIPANT INFORMATION

Participant Name: _____ Birthdate: ____/____/____ Gender: _____
 Home Address: _____ City: _____ State: _____ Zip: _____
 Home Phone: _____ Cell Phone: _____ Grade Completed: _____ T-Shirt Size: _____
 E-mail: _____ Check if you do NOT want to receive camp e-mails
 Church/Group Attending with: _____ Date of Attendance: ____/____/____ to ____/____/____
 Emergency Contact: _____ Phone: _____ Relation to Participant: _____

PARENT/LEGAL GUARDIAN INFORMATION

Complete only if participant is under 18 years of age

Parent/Legal Guardian Name: _____ Relation to Participant: _____
 Home Address: _____ City: _____ State: _____ Zip: _____
 Home Phone: _____ Cell Phone: _____ Work Phone: _____
 E-mail: _____ Check if you do NOT want to receive camp e-mails

STATEMENT OF PARTICIPATION, ASSUMPTION OF RISK, AND RELEASE OF LIABILITY

1. ACKNOWLEDGMENT OF INHERENT RISKS: I certify that I am aware of the inherent risks associated with the various indoor and outdoor camp activities, as well as the inherent risks of being on camp property. Heart of Texas Baptist Camp takes all reasonable precautions to ensure a safe and enjoyable experience. However, parts of the experience, by their nature, can be physically demanding and include varying levels of stress and anxiety, not all of which can be foreseen. I acknowledge the decision to participate in any camp activity at any level is at all times completely up to the individuals choice. As the parent/legal guardian, I give the participant named above permission to participate in any and all camp activities. Further, in consideration for Heart of Texas Baptist Camp agreeing to accept the person named above as a participant in camp activities, I hereby personally assume all the risks in connection with my, or my child's, participation in any and all events at Heart of Texas Baptist Camp.

2. ACKNOWLEDGMENT OF FINANCIAL RESPONSIBILITY & LIMITATIONS OF INSURANCE COVERAGE: In the event that the participant named above is injured during camp activities or treated for illness contracted on camp property, I acknowledge that the participants family/personal health and accident insurance will act as primary provider. The camps medical insurance policy will only act as a secondary provider for injuries or illnesses that occur on camp premises. I understand that, beyond these limitations, the costs and associated expenses incurred in connection with medical services rendered in response to said injury or illness are my responsibility to cover.

3. RELEASE AND HOLD HARMLESS AGREEMENT: I agree to release and hold harmless the Heart of Texas Baptist Camp, it's trustees, employees, agents and representatives for any injury, harm, or other damage by any occurrence in connection with participation in camp activities in any form or fashion. I further agree to release and hold harmless the Heart of Texas Baptist Camp, it's trustees, employees, agents and representatives from any claim by me, my family, estate, heirs or assigns out of my, or my child's, participation in activities at Heart of Texas Baptist Camp.

4. PRE-AUTHORIZATION FOR MEDICAL TREATMENT: I hereby authorize any medical and/or surgical treatment (including but not limited to hospital care)

to be rendered to the participant named above, as needed in the judgement of the treating physician (who is chosen by the Heart of Texas Baptist Camp Director) or any employee working under him/her, as circumstances require. I further authorize the Heart of Texas Baptist Camp nurse, health staff, camp management, camp staff, activity facilitators, volunteers and/or event leaders to render emergency rescues, CPR, and/or first aid emergency care as deemed necessary within the scope of their training. I further authorize the designated camp nurse, or qualified health supervisor, to administer medications as prescribed and programmed on the '*Medication Dosage & Frequency Chart*,' completed by the parent or guardian on the '*Health Statement Form*.'

5. NON-PRESCRIPTION MEDICATIONS: I give permission to the camp nurse, health supervisor, and/or health center staff to administer non-prescription, over-the-counter medications to the participant named above based on symptoms (not a diagnosis). For example (but not limited to); Tylenol or ibuprofen for mild fever or pain; Benadryl or Claritin for allergy symptoms; Pepto-Bismol for diarrhea; cortisone cream for bug bites; calamine for poison ivy; and so on

6. ACKNOWLEDGEMENT OF RESPONSIBILITY FOR DAMAGES: I agree that I am financially responsible for any damage to camp property caused by the participant named above; including any acts of graffiti, vandalism or destruction of property.

7. CONSENT TO ADDRESS DISCIPLINARY PROBLEMS: The above named participant agrees to obey and observe all camp rules, dress codes, procedures, schedules, and curfews. As well as fully cooperate with adult leadership, camp staff, camp facilitators and other campers. I agree that, if in the judgement of the adult leadership and/or camp staff, the above named participant becomes a discipline problem, that participant may be sent home at my expense and that I will forfeit all camp fees paid.

8. USE OF PARTICIPANT PHOTOGRAPH/VIDEO FOR PROMOTIONAL PURPOSES: I agree and consent that the above named participant photographs, and/or videos, may be used for promotional purposes for publicity material by Heart of Texas Baptist Camp and/or program leadership.

By signing below, I acknowledge that I have read, understand and will adhere to the information set forth above, including the Release and Hold Harmless Agreement.

Participant Signature _____

Parent/Legal Guardian Signature (*if participant is under 18*) _____

Date: ____/____/____



SPONSOR COMMITMENT FORM

This completed form must be submitted for each adult (18 year of age or older) at registration on the first day of camp.

SPONSOR COMMITMENT

By this statement, I certify that I have read and will abide by the rules as outlined by the Heart of Texas Baptist Camp. I also agree to strive to reflect a Christ-like attitude while I serve as a sponsor. I realize what a privilege and responsibility it is to be able to be a sponsor for the students who come to camp, and will do my best to be a positive example to each camper and other sponsors as well.

Signature of Sponsor

Date

Name of Sponsor (print legibly)

CHURCH LEADER REFERENCE

This is to certify that I, _____ (*Church Leader Name-print legibly*), know and vouch for _____ (*Sponsor*), who will come with our church as a sponsor to the Heart of Texas Baptist Camp during the week of _____ (*dates of camp*). This person is trustworthy, of good character, and is striving toward spiritual maturity. This person is known to me, and to my knowledge, this person has not been convicted of any crimes committed against minors in his/her background. I assume full responsibility for this person serving as a camp counselor working with minors. I understand that our church is legally responsible for the proper selection of sponsors and for their actions while acting in this capacity. I have confidence that he/she will reflect the love of Christ to others who are participating in the camp experience while at the Heart of Texas Baptist Camp.

Signature of Church Leader

Date

Position in Church

Church Name

Church Phone Number

Church E-mail

Note: Each sponsor must have this form completed and submitted before he/she will be allowed to function as a sponsor.